



Planning and Development Department
 Toxics Management Division
 A Certified Unified Program Agency

TMD Use Only	
Permit No.:	_____ (expires 120 days from approval)
Permit Fee:	_____ Check #: _____
Approved by:	_____ Date: _____
Admin:	Contractor Licenses – Reviewed by: _____
	Geo/Eng license Y / N CoB Business Y / N
	Driller license Y / N CoB Business Y / N
	Documents Scanned by: _____

Revised : 11/01/25

SUBSURFACE DRILLING PERMIT APPLICATION

Purpose of Application	<input type="checkbox"/> Groundwater Monitoring/Vapor Well Installation <input type="checkbox"/> Groundwater Monitoring/Vapor Well Destruction (Provide approval letter from oversight agency) <input type="checkbox"/> Well Modification (pumps, vacuums, probes, elevation, etc.) Number of Wells: _____	<input type="checkbox"/> Soil Borings, probes, sampling points Number of Borings: _____ _____ <input type="checkbox"/> Extension of Permit # _____
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Name of Facility:	
Address:	
Business Telephone:	Emergency Telephone:

Property Owner:
Owner Address:

Supervising Geological or Engineering Co.:	City of Berkeley Business Lic #:	
Address/City:		
Geol/Eng Lic. #:	Tel.:	Fax:
Contact Person:	Email:	

Drilling Co.:	City of Berkeley Business Lic #:		
Address/City:			
C-57 License #:	Exp. Date:	Tel.:	Fax:
Local Contact Person:	Email:		

Construction/Destruction Specifications (attach information as needed for multiple construction types)			
Borehole/Well Casing Diameter:		Gauge of Well Casing:	
Borehole/Well Depth:	Well Screen type:	Slot Size:	
Type of grout (specify mix or product):			

- **Provide a scaled plan** identifying the proposed drilling locations, property boundaries, streets, structures, pollution source areas.
- Call the Toxics Management Division (TMD) at (510) 981-7460 to schedule an inspection of the grout sealing of wells, probes and boreholes. **Notify TMD a minimum of two (2) working days in advance** of first scheduled day of drilling
- This permit is subject to the Conditions of Approval stated on the following page.

I certify that I have prepared this application and that the work will be done in accordance with the conditions of this permit, the provisions of the laws of the State of California, including State Water Well Standards, and the ordinances and the rules and regulations of the City of Berkeley.

Signed _____ Representing _____ Date _____

FEES: First Well/Each add'l: \$483/\$173 First Soil Boring/Each add'l: \$242/\$173
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CONDITIONS OF APPROVAL:

- A. Applicant must possess a City of Berkeley Business License. Contact (510) 981-7200.
- B. Call the Toxics Management Division (TMD) at (510) 981-7460 and schedule an inspection of the grout sealing of boreholes, probes, or wells. Notify TMD a minimum of two (2) working days in advance of first scheduled day of drilling (review City holidays and reduced service days at <https://berkeleyca.gov/your-government/city-holidays>). Failure to notify staff of cancellation or delays may result in the applicant being billed for mobilization time.
- C. All borings must be properly destroyed (grouted/sealed) within 24 hours of drilling, unless special conditions are approved beforehand in writing as part of this permit, and must be continuously protected and stabilized.
- D. Proper storage, labeling & disposal of investigation-derived residual wastes are the responsibility of the consultant unless stated otherwise contractually. Wastes must be removed from the site within 2 weeks of conclusion of the drilling.
- E. Analytical results of all soil, vapor, and groundwater samples collected during the execution of drilling under this permit must be submitted to Toxics Management Division within 60 days of sample collection.
- F. If your permit was for construction, alteration, or destruction of a water well, cathodic protection well, groundwater monitoring well, etc., you must file a report of completion within 60 days of the completion of the work through the Department of Water Resources Online System of Well Completion Reports (OSWCR), <https://water.ca.gov/Programs/Groundwater-Management/Wells/Well-Completion-Reports>.
- G. A copy of the boring logs, well construction details, confirmation of submittal of the well completion report through OSWCR, and finalized as-built locations for all borings/wells (except geotechnical borings), must be submitted to TMD within 60 days of drilling/construction/destruction.
- H. Permit is valid for 120 days for the purpose specified herein. Construction aspects can be changed based on conditions encountered in the field. The permit is valid for only one TMD inspection.
- I. Wells installed under this permit may not be used for domestic, municipal, agricultural, or irrigation water supply.
- J. All work performed must conform to Business and Profession Codes and State Water Well Standards.
- K. The permit applicant and the property owner are required to ensure stormwater pollution prevention is implemented throughout the drilling process.
- L. Drilling company is required to contain all fluids and solids in compliance with stormwater pollution prevention rules. Any violation will lead to stop work, or cleanup order and potential enforcement.