



**Building and Safety
Permit Service Center**

An application for a permit for any proposed work shall expire **one year** after the date of filing, unless it can be demonstrated by the applicant that such application has been pursued in good faith or a permit has been issued.

The Building Official is authorized to grant one or more extensions of time for additional periods not exceeding a total of 180 days per extension. The extension shall be requested in writing and justifiable cause demonstrated. Upto a maximum of 3 extensions will be granted on any application.

Application Extension Fees:

- First Extension \$250
- 2nd or 3rd Extension(s) \$500

Permit Service Center
1947 Center St. 3rd floor
Berkeley, CA 94704
510-981-7500 TTY 6903
permits@berkeleyca.gov

APPLICATION EXTENSION REQUEST

Project Information

Application #:

Address:

App. Date:

Expiration Date:

Reason:

Applicant Information

Owner Agent Contractor

Name:

Phone #:

Address:

City, Zip:

Email:

I hereby request an application extension pursuant to Berkeley Building Code Section 105.3.2. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Applicant Signature

Date

Office Use Only

Approved

Denied

New Expiration Date:

Notes:

The Building Official's signature (or designee) is required for second / subsequent extensions:

Building Official

Date