



**Public Works
Engineering**

Permit Requirements:

A dimensioned schematic site plan must be completed with this application.

Primary contact information must be complete and clearly stated on plans.

[Engineering PROW Permit Declarations Form #310](#) is required for permit issuance.

Incomplete applications will not be processed.

Permit Fees:

The Filing, Base Permit and Technology Fees are applied to each permit type.

Plan Check Fees and Inspection Fees are project specific and vary for each permit.

Guidelines

- [Pedestrian Access](#)
- [Concrete Standards](#)
- [Traffic Control](#)
- [Stormwater](#)
- [Permit Submittal Guide](#)

Permit Service Center
 1947 Center St. 3rd floor
 Berkeley, CA 94704
 510-981-7500 TTY 6903
[PWPermits](#)
[@berkeleyca.gov](#)

ENGINEERING PERMIT APPLICATION

Project Information

Permit #:

Address:

Permit Types *(select all that apply):*

Construction Parking

Temporary Right of Way

Scaffolding / Fencing

Traffic Control Plan

Staging Materials

Dumpster / Trash

Concrete Area and Curb

Sidewalk

Curb / Gutter

Driveway Approach

Sanitary Sewer

Storm Sewer and Stormwater Protection Plan

Miscellaneous / Other:

Discharge Permit *(must complete supplementary form [#300B](#))*

Description
of Work:

Start Date:

End Date:

Days of Week:

Hours of Day:

Work is associated with a building permit on private property? Yes No

Associate building permit number:

Applicant Information:

Same as Contractor

Same as Owner

Name:

Phone #:

Address:

City/St/Zip:

Email:

Contractor Information:

Name:

Phone #:

Company:

Bus Lic #:

State Lic #:

Lic Class:

Address:

City/St/Zip:

Email:

Owner Information:

Name:

Phone #:

Address:

City/St/Zip:

Email:

QTY	Fee Item	Fee	Code	QTY	Fee Item	Fee	Code
Submittal and Plan Check Fees				Sanitary and Storm Sewer			
	Filing Fee ^a	\$62.50	FP230		Sidewalk Inspection	\$203	FP440
	Base Permit Fee ^a	\$152	FP100		Trench / Roadway Inspection	\$203	FP130
	Technology Fee ^a	5%	FP420		Excavation Inspection	\$203	FP200
	Plan Check Fee <i>Engineering</i>	\$203	FP1000		Construction Inspection	\$203	FP200
	Plan Check Fee <i>Traffic</i>	\$200	F178		Upper Lateral Trench Inspection	\$203	FP450
	Plan Check Fee <i>Fire</i>	\$500	FF1690		Storm Drain Street Inspection	\$247	FP410
					Storm Drain Sidewalk Inspection	\$203	FP400
Concrete Area and Curb				Miscellaneous / Other			
	Curb Gutter Inspection <i>per 10 lf</i>	\$34	FF150		TROW Inspection ^b	\$203	FP430
	Flatwork Inspection <i>per 100sf</i>	\$28	FP140		Monthly Fee (months) ^b	\$265	FP250
Temporary Right-of-Way and Construction Parking					_____ Curb LF x _____ mo. ^c	\$9	FP260
	Base Permit Fee ^a <i>Parking</i>	\$41	FP160		Miscellaneous Inspection ^d	\$203	FP200
	No Parking Signs	\$18	FP170		Public Works Inspection ^d	\$203	FP200
	Plan Check Fee	\$203	FP1000		Electrical Inspection	\$153	FP210
	Metered Area: Daily	\$19	FP190		Refundable Deposit	\$1,376	FP110
	Metered Area: Weekly	\$95	FP180		Discharge Volume in CCF ^e <i>Non-Res, Private Dev.</i>	\$8.01	FP620
	Construction Parking / No Parking Re-Issued Sign	\$6	FP171		Discharge Volume in CCF ^e <i>Non-Res, Public Agency</i>	\$3.72	FP630
	Debris Box / Dumpster	\$100	FP270				
	TROW Inspection Fee ^b	\$203	FP430				
	TROW Monthly Fee ^b	\$265	FP250				

a. The Base Permit Fee is applied for each permit scope completed in this application. ^a

b. The Temporary Right of Way *TROW Inspection Fee* (FP430) is assessed for the first month of right of way use. The *TROW Monthly Fee* (FP250) is assessed for second and subsequent months of right of way use. Credits or fee adjustments are not available for work completed prior to the date specified in an approved TROW permit. ^b

c. Curb fees apply only to construction fencing in the right of way for commercial, R3, R4, and R5 zones. ^c

d. Miscellaneous and Public Works inspection fees are project specific and dependent on inspection requirements for each permit. ^d

e. CCF = Hundreds of cubic feet. Discharge Permit supplementary Form #300B, must be completed for any discharge volume included in the project scope for this permit. ^e

Schematic Site Plan for Engineering Permit

Permit #:

Address:

Description
of Work:

Contractor Information:

Name:

Phone #:

Address:

City/St/Zip:

A large rectangular area filled with a light gray grid, intended for the contractor to draw the schematic site plan. The grid consists of small squares and covers most of the lower half of the page.

Associated Building Permit #: