# ZONING PROJECT APPLICATION

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**Planning and Development**
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## Zoning Project Application

### APPLICATION TYPE? CHECK ALL THAT APPLY:

- ❑ **Administrative Use Permit(s)**
- ❑ **Use Permit(s)**
- ❑ **Variance(s)**
- ❑ **Telecommunications Use Permit**
- ❑ **Modification to an Administrative Use Permit or Use Permit**

### PROJECT INFORMATION

**Project Address(es):**

**Unit(s)/Suite(s) #:**

**Assessor Parcel Number(s):**

**Project Description:**
(include applicable demolition/removal, proposed use(s) total square feet of new/addition, height, number of units and very-low income units, and parking)

❑ **DEDICATED CONSULTANT REVIEW REQUESTED FOR USE PERMIT? (Check box if requested)**

Dedicated Consultant Review involves a competitive bid process to select an outside consultant, and is only available for Use Permits, substantial modifications to a Use Permit, Variances. Consultant costs are in addition to Use Permit fees already paid.

**PROPERTY OWNER'S NAME:**

Owner's Property Address:

Phone Number::

**Email:**

**APPLICANT'S NAME:**

Applicant's Property Address:

Phone Number::

**Email:**

### GENERAL INFORMATION

All new uses, structures, and modifications to structures in the City of Berkeley are required to be in conformance with the Zoning Ordinance, Title 23 of the Berkeley Municipal Code.

Additional information about zoning permits:

**Types of Zoning Permits**

**How to Submit a Zoning Project Application**

**Supplemental Land Use applications, forms, and instructions**

**Zoning Project Submittal Requirements** (must accompany this application)

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## PROJECT INFORMATION:

**Does your project require staff-level or committee-level design review?**

☐ **YES** ☐ **NO**

**Does your project include demolition of a nonresidential building, or demolition or substantial changes to any building that is 40 or more years old?**

☐ **YES** ☐ **NO**

**Is your project vested by a preliminary housing development pre-application under SB 330?**

☐ **YES, Pre-Application #PLN20** _____ - _____

☐ **NO**

**Does your project utilize State Density Bonus?**

☐ **YES** ☐ **NO**

**Does your project include on-site below market rate units (affordable housing)?**

☐ **YES** ☐ **NO**

## DRAWINGS PROTECTED BY COPYRIGHT STATEMENT

Effective January 1, 2023, (State Government Code, Section 65103.5 (e), SB 1214), if an official copy of architectural drawings are submitted to the Land Use Division of the Planning and Development Department as part of a zoning permit application, the design professional (or the owner of the copyright if different from the design professional) may submit a separate "site plan" or "massing diagram" for posting online or for distribution to the public.

If a separate "site plan" or "massing diagram" is not submitted in addition to the official architectural plans, permission is deemed granted to the Land Use Division to post online or to provide to the public copies of the architectural drawings without the restrictions that would otherwise apply.

A massing diagram and a site plan are defined as follows per Government Code Section 65103.5 (f): "Massing diagram" means a document that displays the three-dimensional form of a building and describes the general profile, bulk, setbacks, and size of the building, but does not contain specific architectural detail.

"Site plan" means a document for a project that is drawn to scale and displays all of the following: property lines, setback lines, topographic lines, easements, drainage, utilities, lighting, driveways, surrounding streets and traffic flow, parking lots and parking spaces, landscaped areas, setback distance between buildings and property lines, outline of existing and proposed buildings and structures, distance between buildings, and ground sign location.

## PLEASE CHECK ONE OF THE FOLLOWING (required):

☐ **My application includes a separate "site plan" or "massing diagram," defined in Government Code Section 65103.5(f), for posting online or for distribution to the public.**

☐ **Permission is granted to make publicly available the submitted architectural drawings without restriction to posting online or distribution to the public.**

### Under penalty of perjury, I certify that:

**(1) the application materials are true and complete to the best of my knowledge; and**
**(2) if provided, the attached paper and electronic copies of this application are the same; and**
**(3) I agree to pay all expenses associated with this application**

(*Owner's signature, or signed letter authorizing applicant to apply on owner's behalf, is required for all applications)

**APPLICANT'S SIGNATURE:**

Printed Name: Date:

**OWNER'S SIGNATURE:**

Printed Name: Date: